

# STANTON and STREATLAM PARISH COUNCIL

## Annual Parish Council Meeting Thursday 29<sup>th</sup> May 2025

**Present** J Rowlandson J M Taylor J Teasdale B Toulson  
S Chapman (Clerk)

No members of the public attended this meeting

1. **Apologies –** B Hutchinson A Dobinson
2. **Election of Chair for 2025 – 2026** J Rowlandson Proposed by JT and seconded by JMT
3. **Election of Vice Chair for 2025 – 2026** J Taylor Proposed by BT and seconded by JT
4. **Banking Arrangements & Annual Accounts –** As previously agreed, there are 3 cheque signatories, two councillors and the Clerk. All cheques must have 2 out of the 3 to sign and a recipient may **not** sign a cheque of reimbursement to themselves. The local Barclays branch has now closed but as the Parish Council rarely makes any cash deposits or withdrawals in branch, banking arrangements with Barclays will continue.
5. **Annual Accounts –** These have been audited by the Internal Auditor, Miss Cluer, and used to complete this years' AGAR. They will be uploaded to the Parish Council website shortly.
6. **The Asset Register is being updated and will be presented to councillors at the next meeting for approval.**
7. **Maintenance & Insurance contracts -** Insurance for 2025 – 2026
  - 7.1 The maintenance contract for grassed areas within the village was awarded to Mr A R Toward
  - 7.2 The quote for annual insurance to be confirmed in General Purposes meeting.
8. **Annual Governance and Accountability Return** year ending 31 - 03 – 2025.  
This was completed and signed off at the meeting on April 30<sup>th</sup> 2025.
9. **Appointment of Internal Auditor for 2025 – 2026** Miss J Cluer
10. **Budgetary items for 2025 – 2026**
  - 10.1 The major items of expenditure already planned are a replacement bus shelter for Stainton Grove and an ironwork bench for the memorial garden.
  - 10.2 Regular outgoings will be for the grass-cutting contract, plants and compost for the village planters, the Clerk's wages, tax payable to HMRC, hall hire and insurance.

Signed ..... Date .....

Minutes Approved on 24/07/2025